



# TILAK MAHARASHTRA VIDYAPEETH

Vidyapeeth Bhavan Gultekdi, Pune 411 037



(Declared u/s 3 UGC Act 1956 vide Notification No. F.9-19/85.U-3  
dated 24 April 1987 by the Government of India)



In Association with



## Diploma and PG Diploma Courses in Insurance & Banking

Diploma In Insurance  
Diploma In Banking  
Diploma in Financial Services

PG Diploma In Insurance Underwriting  
PG Diploma In Insurance Claims  
PG Diploma In Health Insurance  
PG Diploma in Bancassurance

Price : Rs. 100

# PROSPECTUS

Tilak Maharashtra Vidyapeeth was established in 1921 under the guidance of Mahatma Gandhi, as the educational memorial of Lokmanya Bal Gangadhar Tilak, the great patriot and leader of the freedom struggle. Since its inception the Vidyapeeth has focused on fulfillment of Lokmanya's dream of imparting national education that would equip a large number of students to contribute productively towards the development of a strong and modern India.

Tilak Maharashtra Vidyapeeth has constantly catered to the changing needs of society without compromising on quality and its prime focus. In recognition of its contribution in the fields of Sanskrit, Ayurveda, Social Science and Distance Education, the status of Deemed University was conferred on Tilak Maharashtra Vidyapeeth in 1987 as per the provisions of the UGC Act 1956.

In addition to the programmes that cherish our Indian Heritage, the Vidyapeeth has transformed itself to face the challenges put forth by the fast changing world thus entering in the fields of Management, Engineering, Insurance and Banking, Physiotherapy, Journalism, Mass-Media, and so on. All the degrees awarded by the Vidyapeeth are as per the norms and guidelines of UGC. The campus at Pune is well equipped with infrastructural facilities and have well qualified staff to conduct technical and management courses.

The Vidyapeeth is committed to maximizing the knowledge and skills of students, making them competent to meet global challenges. The Vidyapeeth is now introducing employment oriented courses of shorter duration in the field of Insurance, Banking & Financial Services.

## Insurance Academy Pune

Insurance Academy a " *New Generation* " institute dedicated for education and training in Insurance, Banking, Pension and Financial Services Sector and Financial Literacy was established in 2002. Insurance Academy is affiliated to Insurance Institute of India. **Prof. Kshitij Patukale**, an Eminent Academician in Insurance & Banking and author of many books is Director of Insurance Academy. Large number of eminent and experienced faculty members across the country from different sectors like Life Insurance, General Insurance, Banking, Health Insurance, Financial Services, Underwriting, Actuarial science, Management, etc.

The Academy has emphasized on development of qualified insurance professionals in India & Abroad. Along with developing talent for IBFS Sector, Insurance Academy has promoted an innovative concept as FIBLI i.e. Finance Insurance Banking Literacy Initiative which aims at generating mass awareness and literacy about financial products among mass population. Insurance Academy has helped more than 5,000 students to develop their academic skills and educational qualifications to excel in Insurance, Banking & Financial Services Sector. Insurance Academy has contributed for development of courses and curriculum for MET, Mumbai, IGNOU Community Schools, Ministry of Higher Education, Maharashtra State, Punjab Technical University, A mity school, etc.

# IBFS SECTOR

IBFS i.e. Insurance Banking and Financial Services sector is one of the fastest growing sectors in the country. Hardly 6 % of Population has Life Insurance policies, 3 % Health Insurance policies, 1 % General Insurance Policies, 3 % People invest in capital markets and banking has reached to almost @ 24 %. There is huge scope for development in this sector. IBFS sector may generate 21 lakh jobs by 2022 as per the report of National Skill Development Corporation (NSDC), Confederation of Indian Industries (CII) and Association of Chambers and Commerce's (ASSOCHEM). Besides, India is becoming IT and BPO Hub for the world in the Insurance, Banking and Financial Services Sector. There are lot of opportunities in IT and BPO Sector. The beauty of the IBFS Sector is that the employment opportunities are spread over across the country and not concentrated only in urban areas. At present, there are 50 Insurance Companies and number is expected to grow at 200 by 2020. RBI has declared that Banking sector will be open for Corporate Sector soon and then there will be huge demand of jobs.

**Faculty :** Eminent professionals from different sectors like Life Insurance, General Insurance, Banking, Health Insurance, Financial Services, Underwriting, Health Care Management, Actuarial science, Management, etc.

## COURSES ON OFFER

### Diploma and PG Diploma Courses in Insurance & Banking Through Distance Learning Mode

#### Diploma Courses

Diploma In Insurance  
Diploma In Banking  
Diploma in Financial Services

#### Features

- Professional Diploma with Degree
- Excellent & Experienced Faculty
- Practical Training
- Industry Linked Syllabus
- Distance Learning with PCP Personal Contact Programs
- Fastest Growing Sectors

#### PG Diploma Courses

PG Diploma In Insurance Underwriting  
PG Diploma In Insurance Claims  
PG Diploma In Health Insurance  
PG Diploma in Bancassurance

#### Features

- Acquire Professional Qualification
- PGD by UGC Recognized University
- Industry Linked Updated Skills
- Excellent & Experienced Faculty
- Excel in Fastest Growing Insurance Sector
- Domain Insurance Knowledge
- Convenient Learning Through Distance Mode
- Ideal for Working Employees

## Course Details

### 1) Diploma Courses

**Eligibility :-** 12th Passed / Diploma

**Duration :-** One Year : Yearly Pattern

### 2) PG Diploma Courses

**Eligibility :** Graduate of Any Faculty / Diploma

**Duration :** One Year : Yearly Pattern

**Examination :** Written Examination will be conducted in the month of April-May Every Year.  
Results will be declared in the month of June.

**For Theory Subjects :** 30 Marks Internal Assessment + 70 Marks External Examination

**For Project & Practicals :** 50 Marks for Project + 50 Marks for VIVA

## Fee Structure

1) **For Diploma Courses :- Rs. 12, 000**

2) **For PG Diploma Courses :- Rs. 24,000**

## Payments options.

a) Pay Cash at TMV Centers or Insurance Academy Centers

b) Pay by a Demand Draft or At Par Payable Crossed Cheque of the fees favouring "Registrar, Tilak Maharashtra Vidyapeeth, Pune" drawn on any nationalized bank payable at Pune

c) Make Online payment of the fees in the following account & you will get online receipt of successful transaction.

Name of the A/C	-	TILAK MAHARASHTRA VIDYAPEETH
Type of A/C	-	SAVING
Number of A/C	-	16840100006111
Name of the Bank	-	UCO BANK
Branch Address	-	MUKUND NAGAR, PUNE - 411037
IFS Code	-	UCBA0001684
SWIFT code	-	UCBAINBB024

The Candidate will have to pay the entire fees at the time of taking admission.

Fees can not be paid by Credit Card Payment option.

## **Admission General Instructions**

- 1) This prospectus contains the admission form and brief information about the courses on offer. After your enrollment, you will get the detailed syllabus
- 2) The candidate can collect the prospectus either from the Tilak Maharashtra Vidyapeeth, Head Office or its Centers or Insurance Academy Centers by paying Rs.100 in Cash or by DD. It can also be downloaded from website or on request by an email.
- 3) It is essential that each student reads carefully all the Vidyapeeth Rules and confirms the fee structure before filling the admission form.

### **Admission Procedure**

- Make sure you have read the instructions carefully, complete all the sections in the admission form & attach the supporting documents.
- Fill up the forms properly and in good handwriting
- Incomplete forms will not be accepted. In case any problem occurs/is created due to incomplete information it will be the student's responsibility.
- Paste Passport Size Photograph on the Admission Form
- Enclose the necessary documents as mentioned below :
  - 1) Attested true copy of School/College Leaving Certificate/ Birth date Certificate.
  - 2) Attested true copy of the Mark Sheet of the qualifying Exam 12<sup>th</sup> Graduation / Diploma
  - 3) Attested true copy of HSC / Graduation / Board / University certificate or Provisional Certificate
  - 4) Students can take admission at the headquarters in Pune and at the Centers of Insurance Academy.
  - 5) Students can also take On Line Admission as below :
- Download the Application form from Website or through Email.
- Fill it carefully and enclose required documents
- Courier Application form, documents & on line payment slip or DD/At Par Payable Cheque to Insurance Academy, 622 Janaki Raghunath, Pulachiwadi, Deccan Gymkhana, Pune 411004, Tel : (020) 25534601

**Study Material :-** Study Material will be provided to the enrolled student after 45 to 60 days of enrollment. Students are in the meanwhile required to purchase recommended books for study.

**Library :-** Library Facility is available at TMV Main Campus in Pune.

**Convocation :-** Convocation Ceremony will be held in the month of August every year. Certificates will be sent by Registered Post if student cannot collect the same in person.

**Identify Cards :-** Identity Cards will be issued to the Students after they have enrolled for the courses. Students will be required to carry the identity cards whenever they are in the campus.

**Duplicate Identity Card :-** Students who have lost their identity Card may get a duplicate one by paying a fee Rs.100/- in cash with a photograph.

**Procedure For Cancellation of Admission :-** Refund of fee for the cancellation of admission will be considered after submission of a written application within 15 days only from the date of admission. (Rs.2000/- will be deducted). No request of fees refund will be considered later on.

**Disputes about Admission & related Vidyapeeth Matters :-** The place of jurisdiction for filing of a suit, if necessary, will be only at Pune City.



## **Tilak Maharashtra Vidyapeeth**

**Main Campus : Mukundnagar, Gultekdi, Pune 411037**

**Tel : 020-24403000**

**Email : [tmvinsurance@gmail.com](mailto:tmvinsurance@gmail.com)**

**Website : [www.tmv.edu.in](http://www.tmv.edu.in)**

## **Insurance Academy**

**HO 622, Janaki- Raghunath, Pulachiwadi, Deccan Gymkhana,**

**PUNE 411004, Maharashtra, India**

**Telfax : (020)25534601 / 09403767754 / 08805461256**

**Email : [tmvinsurance@gmail.com](mailto:tmvinsurance@gmail.com) Website : [www.insuranceacademy.org](http://www.insuranceacademy.org)**

# COURSE CONTENTS

## Diploma Courses

### 1) Diploma In Insurance

SUBJECT	MARKS
Communication Skills	100
Financial & Economic Environment	100
Fundamentals of Insurance	100
Insurance Products & Services	100
Project & Practicals	100

### 2) Diploma In Banking

Communication Skills	100
Financial & Economic Environment	100
Fundamentals of Banking	100
Banking Products & Services	100
Project & Practicals	100

### 3) Diploma In Financial Services

Communication Skills	100
Financial & Economic Environment	100
Fundamentals of Financial Services	100
Financial Products & Services	100
Project & Practicals	100

## PG Diploma Courses

### 1) PG Diploma In Insurance Underwriting

SUBJECT	MARKS
Fundamentals of Insurance	100
Insurance Laws & Regulations	100
Theory & Practice of Insurance Underwriting	100
Underwriting of Life, General & Health Insurance	100
Project & Practicals	100

### 2) PG Diploma In Insurance Claims

Fundamentals of Insurance	100
Insurance Laws & Regulations	100
Theory & Practice of Insurance Claims	100
Claim Management of Life, General & Health Insurance	100
Project & Practicals	100

### 3) PG Diploma In Health Insurance

Fundamentals of Insurance	100
Insurance Laws & Regulations	100
Fundamentals of Health Insurance	100
Health Insurance Products & Services	100
Project & Practicals	100

### 4) PG Diploma In Bancassurance

Fundamentals of Insurance	100
Insurance Laws & Regulations	100
Fundamentals of Bancassurance	100
Bancassurance Products & Services	100
Project & Practicals	100

New Building with state-of-the-art facilities for students



Jayantrao Tilak Shaikshanik Sankul, Gultekdi, Pune